

Fall 10-11-1978

## Senate Meeting, October 11, 1978

Academic Senate  
*Illinois State University*

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ACADEMIC SENATE MINUTES  
(Not approved by the Academic Senate)

October 11, 1978

Volume X, No. 4

Contents

SHUMAN STANLEY  
OFC V P FOR BUSINESS & FINANCE

Call to Order

Roll Call

Approval of Minutes of September 13, 1978 & September 27, 1978

Resignation of Senator(s)

Seating of Senator(s)

Chairperson's Remarks

Vice-Chairperson's Remarks

Administrators' Remarks

Student Body President's Remarks

Committee Appointments

Administrative Structure Change Proposal: Health Sciences 9.13.78.3

Election of Faculty Senator and Student Senator for Selection Committee on  
Recipients of Honorary Degrees 9.29.78.1

\* Request for Second Legal Opinion re Textbook Ordering Policy 10.5.78.1

Committee Reports

Communications

Adjournment

\* Appendices

Meetings of the Academic Senate are open to members of the University Community. Persons attending the meetings may participate in discussion with the consent of the Senate.

Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

-2-  
ACADEMIC SENATE MINUTES  
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October 11, 1978

Volume X, No. 4

Call to Order

The meeting of the Academic Senate was called to order by Chairperson Cook at 7:09 p.m.

Roll Call

The Secretary declared a quorum to be present.

Approval of Minutes

X,18 On a motion (Sims/Bown) the minutes of the September 13, 1978 Senate meeting  
X,19 were approved. On a motion (Bown/Wilson) the minutes of the September 27, 1978  
Senate meeting were approved without correction.

Resignation of Senator(s)

X,20 A letter of resignation was received from the Chairperson of the Student Affairs Committee, Diane Tillhof. Ms. Cook read the letter into the record. President Watkins noted that Ms. Tillhof had done a very able job as a senator at the last meeting and that it is unfortunate for the Academic Senate and unfortunate for her that health reasons led to her resignation. Watkins/Kohn moved that we accept Ms. Tillhof's resignation with regret. Mr. Bown recommended a note to Ms. Tillhof wishing her a speedy recovery. Ms. Cook agreed and said it would be sent.

Seating of Senator(s)

Mr. James Cook was seated to replace Ms. Tillhof. Chairperson Cook noted that there were now two Cooks on the Senate.

Chairperson's Remarks

Ms. Cook announced a change in the order of business to move up the Election of Members to the Committee for Selection of Recipients of Honorary Degrees. This change in the Agenda order was designed to speed up the conduct of Senate business.

Ms. Cook noted that President Watkins is receiving a distinguished alumni award from Southeastern Missouri State University at Cape Girardeau, Missouri, and therefore seems qualified to chair the Committee on Honorary Degrees.

Ms. Cook shared a letter from the Advisory Council on Continuing Education. The letter from Maxine Zook, Chairperson of the Council stated that since the Council was unable to define its role, it had voted to dissolve itself. Ms. Zook also noted a lack of acceptance of input from the Council and certain changing conditions in the College of Continuing Education. The Council expressed hope that the new Council on Lifelong Learning, which was being proposed by the Dean of the College of Continuing Education, would take over their appropriate duties.

Ms. Cook noted that many of the faculty had problems ordering textbooks. She cited the original policy formulated by the Provost and approved by the President in November, 1975. (see appendix)

Ms. Cook cited several problems which had arisen in relation to the textbook problem and stated that there had been a request for an emergency meeting of the Executive Committee last Friday. The Executive Committee session included the Secretary of the University, the University legal counsel and the Provost. Also Dr. Eastman from the Secretary's office was present. Several of the textbook problems were discussed at this meeting and the Executive Committee placed the item on the agenda for tonight. The Executive Committee also formed an Ad Hoc Committee of senators to study the textbook policy. Five of the internal committees of the Senate will be represented on this committee. Ms. Cook listed the names of the persons who would serve on the Ad Hoc Committee. Ms. Cook said it was also appropriate to find someone outside of the senate to chair the committee. Mike Shelly of Information Sciences Department was designated as the Chairperson. Other committee members include, Herb Sanders, Academic Affairs Committee; Leonard Schmaltz, Budget Committee; Fritz Schwalm, Administrative Affairs Committee; Bill Bolen, Faculty Affairs Committee; and Darlene Gavin, Student Affairs Committee.

As a result of the Executive Committee meeting it was decided that not only the University legal counsel but also the Board of Regents legal counsel would be asked for a legal opinion concerning the law surrounding the selection of textbooks. The Board of Regents legal counsel is involved because the statutes establishing the Board of Regents designate members of the Board of Regents as those persons who will select instructional materials for the University.

Mr. March asked if this group was expected to have a lot of executive sessions closed to the press. Ms. Cook said she did not expect this committee to meet in executive session. Ms. Cook invited anyone who wished to discuss specific matters on this problem to come to the Senate luncheon on Thursday in the Prairie Room in the University Union at 11:30 a.m. Mr. Smith raised a question about a meeting concerning textbooks on the campus which had been held today and a faculty member had been denied access to that meeting. Mike Shelly stated that they would have a meeting of the Ad Hoc Committee as soon as possible and that it would be an open meeting. Ms. Cook noted that she had received several petitions containing 200 signatures requesting a study on the textbook matter.

Mr. Smith had some remarks about the Advisory Committee to the College of Continuing Education lamenting the fact that they had not been able to make an impact upon the University. Mr. Smith noted that a recent teacher corp proposal funded by the Federal Government in the College of Education required a local elected advisory committee. Mr. Smith said he was sorry that the Advisory Committee had felt that they had to dissolve themselves and he too, expressed hope that the Lifelong Learning Council would fulfill the support and function left by the Advisory Committee. Mr. Ed Anderson from the College of Continuing Education described some of the functions of the Lifelong Learning Council. He stated that it had not, currently, been given a defined role although it would be involved in an outreach effort in serving new markets for different students. In answer to a question by Mr. Smith, Mr. Anderson stated they they would be involved in pursuing external grants.

In answer to a question as to whether or not the College of Continuing Education Advisory Council had the power to dissolve itself, the Chairperson stated that the By-laws of the group clearly stated that they could abolish themselves without checking with anyone else.

Mr. Kohn asked if it were possible for the faculty to make their own textbook arrangements during the period in which the Ad Hoc Committee was completing its study. President Watkins said that that would not be his interpretation of the



present policy or its present implementation, but that it was his understanding and hope that a new textbook policy would be forthcoming before the period for another textbook order. He stated that he hoped that we would find an adequate policy which would provide the goal which we all desire, mainly to get textbooks into the hands of the students. He stated that not only would it have to be a fair policy but, it would also have to be a legal one. The President said that we should proceed deliberately to establish a policy which would not encourage people to deliberately violate the policy. He stated that we should proceed in an atmosphere of working things out together and not in any atmosphere of fear. President Watkins said that he did not think that an atmosphere of fear was conducive to working out a fair solution of this problem. He again stated that it was his hope that we could work out a policy that has legitimacy and acceptance with the University community. He stated that he was not suggesting that we ignore the present policy but that we quickly establish a policy we could all live with. Ms. Cook said that the committee would report back before we are required to order textbooks again.

Mr. Friedhoff said that there is one word in the memo concerning the policy which he would like the President to comment on. That's the word "insubordination". Mr. Friedhoff asked if the rules of the University for being fired include the word "insubordination". President Watkins said he could not answer those questions but he stated that he was not the author of that memo which includes the word "insubordination". President Watkins said that the first time he saw that memo was when it came to him in a plain, manilla folder, sent to him courtesy of the Information Sciences Department. President Watkins stated that we should get to work on a new policy. In the meantime, he stated, "no one is going to get hacked to pieces on insubordination."

Mr. Hicklin stated that he would like to insert a historical note at this point about textbooks. He stated that the statutes, which established the Board of Regents, state that the Board will select equipment and materials for instruction, including textbooks. That wording, according to Mr. Hicklin, was carried over from the old Teachers College Board Statutes. He stated that he and others on the Joint University Advisory Committee, had attempted to get the Board of Regents to delegate this responsibility more specifically to the University faculty. He stated that the Board of Regents had chosen to retain total right to select textbooks delegating it only indirectly to the University. Mr. Hicklin stated that sometimes the faculty do not realize the extent to which the wording of this statute goes back to the nineteenth century in the language of the governing Board of Illinois State Normal University, when university governing Boards were actually involved themselves in the selection of teaching materials. Mr. Hicklin stated that in the discussion on this topic, some Board members had expressed their desire to be able to eliminate objectionable textbooks from the campus if they so desired.

#### Vice-Chairperson's Remarks

Mr. Erickson stated that there would be a meeting of student senators for about five minutes after the Senate meeting tonight.

#### Administrators' Remarks

President Watkins said that he had already said what he was going to say during his administrative remarks period. President Watkins stated that he did have two extra remarks. First, he noted that from time to time it would be necessary for

some groups to be on this campus with some confidentiality. He stated, however, that in the case of textbooks, the problem would be discussed widely, in an open fashion. President Watkins also stated that he did want to share with Mr. Wilson and Mr. Smith the sadness with which he felt about the dissolution of the Advisory Council to the College of Continuing Education. He stated that the reasons were very complex and that the council did not seem to be able to find an appropriate advisory function. He stated that no advisory committee can run the day to day function of a university office and there was some confusion about the role of this committee. He regrets its demise.

President Watkins also expressed concern about a growing lack of bicycle safety by individuals who ride bicycles. He expressed a fear that a serious accident may occur involving bicyclists and indicated possible involvement of the Bicycle Committee and some solution to this problem.

Mr. Gamsky said he missed the approval of the Senate minutes of September 13, 1978 and that he wanted to correct a remark attributed to him. He stated that he was absent on this night and this remark could not have possibly been made by him. Secretary Hicklin stated that he would take the particular remarks out of the minutes if so directed, however, someone at the meeting had stated that "we have not raised student fees for five years and that they wanted to keep that situation". Mr. Hicklin said that it was a relevant point in the context of the discussion and asked permission to attribute it to an anonymous person in order to make the context clear for the discussion that followed. This compromise was acceptable. (Secretary's note: With the help of Mark Thompson, Vidette reporter, the remark concerning student fees erroneously attributed to Mr. Gamsky was found to have been made by the Student Association President, Mike Donahue.) A motion (Bown/Sims) to reconsider the approval of the minutes of September 13, 1978 was made and approved. A motion (Bown/Sims) to approve the minutes of September 13, 1978 with the corrections noted above and with the substitution of "Wilson" for "Carey" on page 5 of the minutes was made and approved.

X,21  
X,22

Mr. March raised a question about the Academic Advisement meeting in closed session, and introduced a Sense of the Senate motion (March/Fizer) "Be it resolved that all university committees shall conduct all meetings open to the public with reasonable previous announcements of meetings to allow for wide university involvement by participation and input" was made. In reaction to the motion, Mr. Hicklin stated that the Senate had on record a long-standing policy mandating open meetings of its own committees. He stated he knew of very few violations of this rule. Mr. Hicklin stated that he did not believe that the Senate could dictate to committees outside of its jurisdiction and one such committee was the Ad Hoc Committee on Academic Advisement. Mr. Hicklin also stated that some persons were under the mistaken notion that the open meetings law in Illinois apply to internal committees of the University and cited a case which had been taken to court at the University of Illinois in which the Court ruled that even the Senate did not have to have open meetings according to law. Mr. Hicklin said, however, that morally and ethically, he felt that the Senate and its committees should follow the spirit of the "sunshine law". However, certain committees, even of the Senate, are required to be in executive session. Mr. March's motion as presently phrased was either in violation of the Senate's previous actions or redundant if we had already had such a policy. Mr. Bown stated that although he would support the idea, he felt the motion as stated had needed some adjustments. Mr. Erickson stated that while he agreed with Hicklin's remarks, he would like to add a friendly amendment to the motion and replace the words "all university committees" with "the university advisement committee". The motion was rephrased, acceptable to the maker and the seconder.

X,23

President Watkins spoke against the motion, stating that he thought it was a very dangerous precedent to set in attempting to control the actions of a committee outside the Senate's jurisdiction. President Watkins said that although the University Advisement Committee had held the few short executive sessions, their deliberations had not been closed in toto to the public. The President regrets that all meetings of the committee have not been known to everyone but he said the committee did not have funds to advertise widely about their meetings.

Mr. Bown said that Mr. March's motion is a way to show displeasure for the way the committee is using a catchall of executive sessions to exclude the press. President Watkins responded by stating that if we were displeased with the Academic Advisement Committee, we should so move that we are displeased. Mr. Bown stated that this motion was a polite way of saying that we are displeased. The (March/Fizer) motion failed on a voice vote.

#### Vice-Chairperson's Remarks (continued)

Mr. Erickson stated that in going through the files trying to find out the reason for the fall break, he had discovered that it was to relieve tension and anxiety built up within the student body during mid terms and to allow time for the students to catch up academically prior to Thanksgiving break due to the long time between breaks.

Mr. Erickson made several comments about the fact that facilities around the campus were going to be closed during the break and it would be inconvenient for students to stay on the campus and catch up academically. He also stated that he felt this discouraged the students from staying on campus and put pressure on them to leave during this time. Mr. Erickson listed the various services, i.e.; food services, library and university union which would be curtailed during the break. Mr. Erickson requested some feedback from the administrators as to whether or not they were encouraging students from staying on the campus. Ms. Elliott said that she agreed with Mr. Erickson that security might be relaxed during the break. Ms. Cook called on Mr. Gamsky to respond to this.

Mr. Gamsky said that the residence halls this year were running a tremendous deficit. He stated that he was looking for all kinds of possible ways to cut costs and that from the experience of the last break that the feed service use was very low. Mr. Gamsky said that the Union use also restricted in order to get deficits in that area as an alternative to raising student fees. Mr. Gamsky said he did not know about the library. Mr. Gamsky also announced that open meetings were being held on the University Union budget making process. Ms. Cook stated that if there was further concern about these items, the persons should file the usual letter with the Executive Committee.

#### Student Body President's Remarks

Mr. Donahue raised the question of persons being locked out of rooms after being one minute late to a lecture session. Ms. Cook suggested that this was a matter to be pursued with the Provost. Mr. Donahue referred to the implementation of the shuttle bus service to the Amtrak station indicating that it had been successful. He also stated that he would like to compliment student groups in their successful Homecoming events. Mr. Donahue said that he was researching the possibility of supporting some kind of escort service due to the recent incidents in the community. He also announced that the Student Association had implemented a temporary escort service and that it was unfortunate that the need had arisen. Mr. Donahue announced that the voter registration drive had been relatively successful after

some inconveniences and the next step would be to encourage people who have registered to vote. This includes the whole community. Mr. Donahue also stated that the Academic Advisement Committee had been conducting open meetings and the committee had advertised its meetings and the committee was moving rapidly within the time constraints upon it. He stated that the committee was more than willing to listen to input. Mr. Donahue announced that the Student Affairs Committee would meet briefly after this Senate meeting tonight.

#### Committee Appointments

Mr. Jesse, Chairperson of the Rules Committee, announced the nomination of Marvin Luther, Arts & Sciences, for a 3-year term on the University Bicycle Committee.

X,24 A motion (Jesse/Bown) to accept this nomination was approved.

#### Election of Faculty Senator and Student Senator for Selection Committee on Recipients of Honorary Degrees 9.29.78.1

X,25 A motion (Shulman/McCarthy) to nominate from the floor was approved. Mr. Shulman nominated Walter Kohn who declined. Mr. Kohn nominated Mr. Smith who declined.

X,26 Mr. Bown nominated Mr. Morrison who declined. Mr. Bown nominated Mr. Friedhoff. Mr. Erickson nominated Ms. Ginnis. Mr. Donahue nominated Mr. Chambers. A motion (Fizer/Bown) to close nominations was approved. Nominations were: Walter Friedhoff, Patty Ginnis and Tony Chambers. A paper ballot was conducted between Pati Ginnis and Tony Chambers. Mr. Friedhoff, as the sole faculty nominee, was declared elected.

#### Administrative Structure Change Proposal: Health Sciences 9.13.78.3

Mr. Miller, Chairperson of the Academic Affairs Committee, introduced Dr. Howard Hetzel, Head of Department of Biological Science and Jack Razor, Dean of College of Applied Science and Technology. Mr. Miller stated that the Academic Affairs Committee was bringing forth this proposal. It had been approved by the committee, it had been approved by the College of Applied Science and Technology Council and approved by all the faculties involved. Mr. Miller stated Mr. Hetzel had sent a memo to the committee stating that the Biology Department approved of the proposal although they had some concern about the title of the new department. A motion (Miller/Sanders) to approve the structural change in the proposal. (Schwalm/Kohn) moved to the following motion, "After the integration of the health related programs into the existing Center for Allied Health Professions. We propose to change the name of the new structure to the Department of Health Professions." Mr. Friedhoff stated that apparently the questions that he raised about costs during the information session had been resolved. Dean Razor responded in saying he expected to recover funds through reallocation in the college to cover the necessary FTE to teach the courses required and further recover funds through the avoidance of repetition of courses.

Mr. Schwalm said that he would like to add some information about the hesitation of the Biology Department to go along with the name change. He stated that two consultants had been brought in to look at this and one came from a school of public health and one came from a medical school. In the proposal, they mentioned a College of Health Professions, or Department of Health Professions stated that the term "Health Sciences" was not mentioned by the consultants. He also stated that he had done some research about where Health Sciences were in other universities and they were usually in schools of public health and schools of health sciences, schools of medicine or schools of nursing. Mr. Schwalm stated that the Biology Department feared that health sciences could include some of the sciences which were now taught in the Arts and Sciences College.



Dean Razor said he thought the title Health Sciences was an accurate description and would communicate with both our students internally and externally the role of the department. Dean Razor discussed the origin of the word "sciences" and cited various other sources in showing that the term Health Sciences was preferable to the term Health Professions. He cited several other departments which had science in the name, such as political science, library science, etc. Mr. Miller said the Academic Affairs Committee was comfortable with the term as recommended in the basic report. Dean Razor said he thought the integrity of the department and the integrity of the College of Applied Science and Technology will be preserved by maintaining the name as recommended in the basic report.

Mr. Shulman raised several questions about the possibility of duplication of science programs in such a department and stated that there have been attempts to duplicate science courses before in other colleges other than Arts and Sciences. Dean Razor attempted to answer the concerns by stating that he would personally be diligent in preventing such duplication. Mr. Shulman stated that concerns about the duplication between colleges was why the proposal was brought to the Senate with that particular amendment attached.

X,29 A motion (Miller/Sanders) to close debate passed without dissention.

(X,28) A motion (Schwalm/Kohn) to change the name of the Health Science Department to the Health Professions amendment failed on a roll call vote.

The basic proposal to establish a department of Health Sciences passed on a voice vote.

The Chairperson announced Mr. Friedhoff is the faculty senator elected to the Committee on the Selection of Recipients of Honorary Degrees and Mr. Tony Chambers is the student senator elected to the same committee.

Request for Second Legal Opinion re Textbook Ordering Policy 10.5.78.1

X,30 A motion (Sims/Hermansen) to place the above item on the Agenda for action was made and approved without dissent by the required two-thirds vote. Chairperson Cook referred to a memo (see appendix). Mr. McCarthy said we seem to be sending groups off in different directions, that this is the request for a second opinion and a study by an ad hoc committee. He said that the ad hoc investigation could come first and the legal opinion could come later. Ms. Cook explained the background on this in terms of legal problems. She explained why the Board of Regents attorney was to be consulted. Ms. Cook explained some of the intricacies of the problem including the people involved, the University policy and the Board of Regents.

Mr. Cohen, who joined the Senate meeting, explained his request in this matter and explained why we are unable to go directly to the Attorney General because of certain legal precedents. Mr. Cohen explained in answer to a question, that in case of a legal suit against a faculty member, the university would not furnish any legal expense in case of a violation of the present textbook policy. Mr. Cohen explained that in order to expedite things, it was necessary to work in two directions on this in order to complete it on time. He also stated that they had previously attempted to get the Board of Regents out of the textbook designation area but that they refused to do so.

Mr. Anderson asked if there was any advantage to placing exclusive orders for textbooks. Mr. Cohen stated that the people who tend to get the best service tend to get the most orders.

X,31 Mr. Shulman said that the ad hoc committee should be allowed to function and study this matter and he had strong feelings about this and it should go to the committee. A motion (Shulman/McCarthy) to close debate was made. Motion carried.

It was pointed out at this time that there was no previous question on the floor.

X,32 A motion (Kohn/Friedhoff) to adopt the memo forming an Ad Hoc Committee and asking for a second legal opinion was made. Ms. Patterson said she would like to add an amendment that we refer this matter to the Ad Hoc Committee before asking for a legal opinion and asked for a ruling from the Parliamentarian. The Parliamentarian said it can be referred to a committee, it need not be an amendment to the main

X,33 motion. A motion (Ginnis/Chambers) to refer this matter to the Ad Hoc Committee was made. (Secretarys Note: For those who are confused at this point, the question is on the (Kohn/Friedhoff) motion to ask for a second legal opinion from the Board of Regents and to set up an ad hoc committee to study textbooks. The (Ginnis/Chambers) motion is to refer the matter to the ad hoc committee first, and let them decide what to refer to the Board of Regents legal counsel.)

President Watkins said that he would write whatever request came from this committee to the Executive Director of the Board of Regents and the Executive Director of the Board of Regents would determine whether or not their own legal counsel would act. In answer to a question by Mr. Anderson, as to whether it would be better for the Senate or the Ad Hoc Committee to request the legal opinion, the President said he would forward any request he gets from either the Senate or the Committee.

Various arguments were now brought forth about whether or not the Ad Hoc Committee should add more questions to the list that goes to the Board of Regents legal counsel and then to the President, or whether the Senate ought to go directly to the President and then to the Board of Regents legal counsel, or whether or not more questions should be added by the Ad Hoc Committee after a study and those questions taken to the Board of Regents to the President and hence to the Board of Regents legal counsel. Points were made that we should not ask for a second legal opinion, since it would embarrass Mr. Goleash who had already given us a legal opinion. Points were made that in the final analysis students would be affected.

President Watkins said that we would be limited by what the Board of Regents Executive Director would be willing to budget for legal counsel and we will have to ask him as we go along. If we add more questions, it will cost more money.

X,34 A motion (Bown/Erickson) to close debate was made. Mr. March asked whether or not Mr. Goleash had refused to answer these points. Ms. Cook stated that he did receive these five points today.

The motion to close debate passed and the immediate vote on the motion to refer to committee failed on a voice vote.

Ms. Patterson announced at this time that she wished to debate each one of the six items on the memo. She objects to the wording and that she had several more questions to ask. Ms. Patterson criticized the "shotgun" approach which had been made there in the memo. Mr. Cohen, in response to a statement about requiring students to purchase books, stated that there had been a legal opinion that unless the book was on the official list turned into the university instructors could not force the students to purchase that book. Ms. Patterson stated that she did not think that in

any case we could force a student to purchase a book. At this point, Mr. Hicklin objected to the confusing debate and the confusion in handling this question and invoked the By-laws in requesting a recess in order that the parties wishing to raise points could get together and come up with a coherent plan for attacking the textbook situation. The Senate recessed at 9:30 p.m.

The Senate reconvened at 9:45 p.m. Mr. Watkins announced that the University Counsel would render his opinion about the six points. Mr. Watkins stated that we have a legal counsel serving the Board of Regents who may be asked to respond to these points as a result of this session. He may or may not render an opinion. According to Mr. Watkins, regardless of what we have, whether we have an attorney or the opinion of the Board of Regents attorney, these two opinions do not necessarily constitute any policy. Policy would have to be recommended by the Ad Hoc Committee and those opinions do not mandate a policy to this body or upon the President. The President stated that the policy has to be taken up separately.

X, 35 A motion (Watkins/Jesse) to move the previous question was made. The Parliamentarian stated that you cannot interrupt a speaker with a motion to move the previous question. The Parliamentarian stated that the President interrupted himself when he made that motion. The Parliamentarian also suggested that the President could not interrupt himself and make a motion. Mr. Watkins withdrew his motion and the seconder withdrew his second.

X, 36 A motion (Boaz/Jesse) to move the previous question was made and passed unanimously. The main motion passed to form the Ad Hoc Committee and ask for a second legal opinion.

Ms. Cook said we would clean up this memo and transfer it to the President's office for transmittal to the Board of Regents. Mr. Watkins asked if someone would write a cover letter for this. Ms. Cook said this would be taken care of.

Ms. Patterson said that we move so quickly that we were violating the deliberative nature of the Senate. She said she would like to acquaint her constituents with this matter and she would have liked to had this a day ahead of time. If we want to suspend our rules for this, that's one thing, but we are not carrying out our duties when we do this.

#### Academic Affairs Committee

Next meeting will be Tuesday, October 24, 1978 at 10:00 a.m.

#### Administrative Affairs Committee

No report.

#### Budget Committee

This committee will meet next week, place and time to be announced.

#### Faculty Affairs Committee

Mr. Smith reported on three items. One concerned faculty members enrolling in campus courses. They have sent a memo to the Graduate Council on this. The committee discussed whether or not the university should change the format for



contracts so the annual salary rather than a monthly salary would be incorporated into the contract. This question was investigated by the committee with Provost Horner and Warren Harden. Mr. Smith also received a memo about the differences between educational benefits of civil service and faculty members. Mr. Smith explained that it was correct that civil service members were under a different set of rules, could take courses tuition free at any university in the state, while faculty members were only able to enroll, tuition free, at universities within their same governance systems.

#### Rules Committee

October 12, 1978 at 7:00 p.m. in 311 C Moulton will be the next meeting of this committee.

#### Student Affairs Committee

Mr. Donahue announced that at the present time, this committee is without a chairperson. The committee will meet for a few minutes after the Senate meeting. Mr. Donahue asked when he should bring nominees to the Dean of Business Selection Committee. Ms. Cook remarked that the next Executive Committee meeting would be the appropriate time.

#### Communications

Mr. Friedhoff said that in his classes, the girls are reluctant to leave their dorms for study areas because of the recent climate on campus. He said that students don't seem to think that enough action has been taken. He recommended that some of the universities, a series of routes have been established and lighted up for that purpose. Mr. Gamsky said he had a meeting set up in his office with key student leaders and he was pushing it as rapidly as he possibly could, and it should be before Christmas, this is for handling the security problem on campus. Mr. Gamsky said he hoped to have a more permanent solution to this problem in the next two weeks. He also said it is not accurate that nothing has been done. He just received a memorandum that steps are being taken in the residence halls, such things as: reassessment of hours, escort policy, double patrols.

Mr. Donahue said he would like to respond to that, that the Student Association, Mr. Erickson, Mr. Sims, groups from ARH, Student Union, Student Regent, Greeks have all taken initiative to get together and discuss this problem. He said this would be coming in front of the Superboard as to what student fees could be used for implementing policies to correct the current campus situation.

#### Adjournment

X,37 A motion (Bown/Hicklin) to adjourn was made and approved at 10:17 p.m.

For the Academic Senate,

Charles Hicklin, Secretary

NAME	ATTEN- DANCE	VOTE							VOICE VOTE		
		Motion # 28	Motion #	Motion #	Motion #	Motion #	Motion #	Motion #	Motion No.	Y	
Amster	P								18	x	
Aufstensen	P	ab							19	x	
Barton	P	no							20	x	
Belshe	P	no							21	x	
Boaz	P	no							22	x	
Bolen	P	no							23		x
Bowen	P	no							24	x	
Bown	P	yes							25	x	
Butz	P	no							26	x	
Carey	P								27		x
Chambers	P	yes							28	roll	call
Cook	P	no							29	x	
Crafts	P	no							30	x	
Donahue	P	no							31	x	
Elliott	P	no							32	x	
Erickson	P	no							33		x
Fizer	P	yes							34	x	
Friedhoff	P	yes							35	w/drawn	
Gamsky	P	ab							36	x	
Gavin	P	no							37	x	
Ginnis	P	no									
Henry	P	no									
Hermansen	P	no									
Hicklin	P	no									
Hirt	ex										
Horner	ex										
Jesse	P	yes									
Kennedy	P	no									
Koehler	P										
Kohn	P	yes									
Kuhn	P	no									
March	P	ab									
McCarthy	P	no									
Miller	P	no									
Morrison	P	no									
Patterson	P	no									
Rosenbaum	ex										
Sanders	P	no									
Scharfenberg	P	no									
Schmaltz	P	yes									
Schwalm	P	yes									
Shulman	P	yes									
Sims	P	yes									
Smith	P	no									
Tillhof	A										
Turner	ex										
Wilson	P										
Watkins	P	no									
Wolfe	A										
Zeigler	A										

\*Arrived late

Y=Yes

N=No

P=Present

ab  
26 no  
10 yes  
4 ab

Title: TEXTBOOK POLICY

Policy Approved by President

Initiated by: Provost

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November 24, 1975  
Contact Office: Secretary  
of the University

1. All textbook lists are to be initiated by the department or program chairpersons. Lists will include the information necessary for the proper ordering of textbooks and will indicate if the books are required or suggested.
2. A total textbook list will be made available to all interested parties.
3. The Office of Continuing Education and Public Service will make all necessary provisions for textbooks for extension and non-credit activities.
4. ISU will not estimate number of books needed but will provide estimates of total enrollment by course number.
5. ISU will not list exclusively with any store and stores will be advised that requests or lists from any source other than the Office of the Secretary or the Office of Continuing Education and Public Service are unofficial.

TO: Senate Ad-Hoc Committee on Textbook Policy  
Mike Shelly, Information Science, Chair  
Herb Sanders, Academic Affairs Committee liason  
Leonard Schmaltz, Budget Committee liason  
Pritz Schwalm, Administrative Affairs Committee liason  
Bill Bolen, Faculty Affairs Committee liason  
Darlene Gavin, Student Affairs Committee liason

FROM: Jan Cook, Chair, Academic Senate

DATE: October 10, 1978

RE: Charge to the Committee

The University's purpose in having a coordinated textbook ordering policy and procedure is to ensure as far as possible that books and materials used in courses shall be available when the students need them. With this purpose in mind it is appropriate that both policy and procedure be reviewed regularly to see if the process of ordering can be improved.

Particular concerns brought to the Senate this year include

1. Problems of having sufficient books available for large sections of introductory courses by the first day of class.
2. Difficulties in handling special orders or very small orders through multiple bookstores. Faculty are concerned that the present policy prohibits placement of exclusive orders for any reason.
3. Legality of requiring a book which has not appeared on the university's published textbook list.
4. Procedures for handling late orders.
5. Difficulty of obtaining lists of required and recommended readings early enough that the Office of Handicapped Services can have the readings recorded for visually handicapped students, a process that takes two months. (An outside agency makes the tapes for us.)
6. Procedures for being sure that the university's textbook policy is adhered to.

This committee is charged with the responsibility of reviewing the current Textbook Policy, initiated by the Provost and approved by the President in November, 1975, and making recommendations to the Executive Committee and through them to the full Senate on any needed changes in the Textbook Policy.

The report of the committee should be ready for Senate action, if needed, by the meeting of March 7, 1979, so that it can be in effect before lists of texts for summer session courses are published. Upon presentation of its report to the Executive Committee and the Senate, the Committee will be disbanded.